

## SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of July 17,2006

PRESENT: Keans, Colby, Hochgraf, Jackson, Kenney

ABSENT: Bergeron, Gagne (Resigned)

ALSO: Tricia Lambert, Kenn Ortmann, Carol Niewola, Paul Arsenault

Meeting called to order 8:30 am

1. Approval of Minutes of June 19, 2006 Motioned by Colby, Second by Hochgraf

2. Old Business:

- a. Environmental Mitigation Update - **September 7, 2006, 2 pm is the scheduled dedication.** Applied for additional federal funds to cover the change order relating to the culvert changes, dictated by Department of Environmental Services.
- b. Fencing Project- Gate access system is installed, awaiting training. The area remaining to have the fence erected has been too wet to complete. Slowing progress
- c. Taxiway Design Project-Carol Niewola gave a briefing on the status of the project. The survey was completed and information has been provided to the consultant
- d. Status reports and updates:
  - 1). FBO- Business is returning with the better weather. Two new instructors have been hired; Bill Perry and Boris Nastasich. The fuel prices have had some impact on the amount of flying being done. No airshow this year, they will look into the possibility of sponsoring a show next year. Paul Arsenault will be attending other shows around the country to obtain ideas for the next one at Skyhaven.
  - 2). Hangar Wait List- 51 Names Hangar 1-10: James Rutherford has vacated and Doug Ferguson will assume the lease. Hangars 2-6 and 2-10 are currently in the process of being filled.
  - 3). Rotating Beacon – Dave Chase made an attempt to repair the beacon. He encountered three problems, the green lens is broken and in need of a replacement, the beacon did not rotate and the light sensor was inoperative. Dave will return within the month with the appropriate parts to finish the repair.
  4. OVA Shed- No change at this time.
  - 5). OVA Contract- On hold
  - 6). Transfer of Airport –Still in negotiations
  - 7). Financial Numbers presented to SAOC and city of Rochester
  - 8). Beavers are back and clogging the culvert under Dick Jackson's Road.

3. New Business:

- a. 1-10 needs roof repair and 2-1 and 2-3 cables need replacing, EAA office is leaking.
- b. Carol Niewola will replace Tricia while she is on Maternity leave.
- c. Aimee Clancy has filled the Aviation Program Supervisor position.
- d. Meeting was held between Aeronautics and the city of Rochester safety departments on response to incidents and accidents. The Bureau of Aeronautics may be reached by contacting State Police dispatch 271-3636.
- e. Next Meeting: August 21, 2006
- f. Future Meeting Dates: September 18, 2006. October 16, 2006

4. Non Public Session- None

5. Adjournment 9:30 am

**SAOC Members**

**\* Please note meeting dates and advise Sandy of any conflicts, your attendance is important**